**CHAIRPERSON LANCASHIRE COUNTY NETBALL ASSOCIATION (LCNA)**

**The County Chairperson shall:-**

• Be a Member of England Netball and Lancashire County Netball.

• Act in the best interests of netball across the County at all levels and ensure that LCNA administers all facets of netball for the benefit of all Member Clubs, Schools, Colleges, Universities and individuals.

• Be responsible for the LCNA in managing the affairs of the County in line with England Netball, North West Region and Lancashire County Governance, Policies, guidelines and/or Constitutions.

 • Be familiar with the relevant Policies, Constitutions and Byelaws.

 • Represent the County at Regional and National Level as required.

• Attend North West Regional Management Board meetings.

 • Be familiar with general rules for Committee procedure and business in hand.

• Take the chair at meetings (as indicated in the Constitution) and conduct in an organised manner. Promote and listen to discussion and clarify decisions, guiding the course of LCNA deliberations towards achieving its aims. Express opinions but try to see all points of view. Manage Conflicts of Interest.

 • Liaise with the Secretary on the Agenda for each meeting and approve the Minutes before circulation.

 • Keep a ‘watching brief’ over the work of the Honorary Officers, Elected and Appointed Members, and the Technical Support Groups (TSG) and any working group leads of the LCNA.

• Be responsible in conjunction with the Secretary for organising the AGM.

 • If unable to attend a meeting, ensure that relevant information is submitted and that an alternative person takes the Chair.

• Ensure that no policy decision is taken until the whole LCNA committee has had a voice.

 • Ensure that the name of Lancashire County Netball continues to be respected.

**Qualities required:**

 • Strong communication and strong interpersonal skills

 • Knowledge of Netball

• Team leadership and delegation skills

• Approachable and influencing skills

 • Excellent planning, organisational and facilitation skills

• Good decision making skills

• Good listening skills

• Ability to build and maintain effective networks

 • Ability to be flexible and work with volunteers from diverse backgrounds

 • Flexibility and willingness to take on responsibility

• Be fair minded and neutral

• Take an interest in and respect the viewpoints of other